

PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES
City Hall
4:00 PM December 6th, 2023

CALL TO ORDER: The meeting was called to order at 4:07 pm, by Micheal Fuller

1. ROLL CALL

Denise Jeska	Chair, Disabled Community	not present
Michael Fuller	Vice Chair, General Public	present
John Brunning	North Idaho Trail Foundation	present
Amy Evans	City Council Liaison	not present
Greyson Storey	Student Representative	present
David Passaro	Bicycling Community	present
Michael Light	Landscape Architect	present
Michael Wood	North Idaho College	not present
Brant Souvenir	General Public	present
Bill Irving	Environmental Community	not present
Allister McIntyre	Alternate Student Representative	present
City Staff Attending		
Monte McCully	Trails Coordinator, Liaison	
Tyler Long	Maintenance Worker, Records	

Public Attending
none

2. CONFLICTS OF INTEREST

None.

3. APPROVAL OF LAST MONTH'S MINUTES – Action Item

Michael Light made a motion to approve the November 2023 minutes, John Brunning seconded the motion, there being no further discussion and all being in favor, motion passed.

4. PUBLIC COMMENTS

None

5. STAFF REPORT

Monte McCully informed the committee about a retaining wall project on Tubbs Hill. He spoke about the system that was done six years ago on the east side of Tubbs by a contractor who invented a long-lasting system for retaining walls. He installed retaining walls for natural trails all over the nation for the Forest Service. The system he invented makes a flawless retaining wall that hasn't failed and makes it easy to replace wood if needed. This gentleman has retired and has given the city the plans for this system so that we can complete retaining walls ourselves. Micheal Light asks where the money comes from for these retaining walls and was informed that there are two budgets for Tubbs Hill: the city has a budget line item for Tubbs Hill maintenance and the Tubbs Hill Foundation has a fund. Monte noted his appreciation for the work the foundation does on the hill and said they are very hands on regarding trail maintenance,

creating new trails, and other projects which really helps the city out. They are also in need of more volunteers, due to the work being done by volunteer labor.

Monte also spoke on the updates for The Prairie Trail extension stating this is the last update for the trail due to it being completed. The RRFB (Rectangular Rapid Flashing Beacon) was installed and is in working condition. He also spoke to members of the North Idaho Centennial Trail Maintenance Committee and found out that a grant was approved to get an underpass under Prairie Road that will be going in around 2024/2025. When they redo the road, they will put in box culverts to make the underpass, but the individual jurisdictions will have to come up with funding to get the trail built to and through the underpass. There was discussion about possibly putting lights in as well, but no definite plan is set for that.

6. DISCUSSION ITEMS

- Denise, Brant, and Bill Irving will be getting with code enforcement to complete a survey of the sidewalks along Sherman Avenue related to accessibility concerns.
- Critical Corridors for Sidewalks/Sidewalk Mapping.
David Passaro had a meeting with Chris Bosely, Todd Feusier, and Troy Tymesen regarding the funding source and standards of the city's program to partially reimburse property owners for making sidewalk repairs. He asked whether those funds are completely utilized, and if not, do they roll over to the next year and if they could be utilized by the city for a more comprehensive project related to sidewalk improvements, i.e., the critical corridors list the committee has been working on. David also related that the Street Department meets in January with other departments to discuss the projects scheduled for the year so they can get them in sync with each other and not duplicate efforts. He stated that there may be an opportunity to work with them by using the critical corridor list the committee has developed for our sidewalk system. Monte also talked about prioritizing corridors and running it through staff for approval. Micheal light had mentioned that he had seen other cities online GIS systems, that had utility layers similar to the one Coeur d'Alene uses, also had upcoming projects in those layers. He asked if it would be beneficial for the City of Coeur D' Alene to implement something like that so that other agencies, like ITD, could see those plans to better plan for future projects.
- PSA's
Monte discussed the value of refilming the city's bike safety PSA's. The older videos no longer work on CDA TV, and new ones are needed if we want to educate the public on bike safety. If the committee is interested in filming those, he will speak with Jeff Crow about scheduling them this upcoming year. PSA's can also be filmed to address shoveling sidewalks and keeping downtown sidewalks open for wheelchairs. There was also discussion about more regular posting on social media to help the public be informed on trail closures, new projects, sidewalk funds, and ped/bike related events. The goal would be to post something at least once a week. Micheal Light suggested we associate the PED Bike Facebook account with a generic email address so that committee members without Facebook can post on it.
- Newsletter Updates
Monte will be creating both summer and winter newsletters to keep the public updated with different information.

7. SUB-COMMITTEE REPORTS – Information Items

- Awareness/Advocacy/Education:
No update
- Infrastructure:
No update
- Bikeways Master Plan
No update
- Bike and Walk Week:
Start planning in January, Micheal Light has stepped down from the Bike to Work Week committee and Mike Wood, Greyson Storey, and Allister McIntyre has stepped up.

8. ROUND TABLE – Information Items:

John Brunning announced the Annual Centennial Trail Foundation meeting will be January 23, 2024 at 5:30pm held at Vantage Point Brewing Company.

9. NEXT MEETING:

Wednesday, January 3rd 4:00 PM, City Hall Conference Room 6

Micheal Light made a motion to adjourn the meeting and David Passaro seconded the motion, there being no further discussion and all being in favor, the Meeting adjourned at 5:05 pm.